

**2011 CMEA Fall Conference  
Marriott Hotel – Vail, CO  
September 15-17**

***"The 5 P's of Marketing!"***

**Registration Form**



Name \_\_\_\_\_ School/Business \_\_\_\_\_

Email \_\_\_\_\_ Work/Daytime Phone \_\_\_\_\_

	<b>Regular Registration (educators)</b>	<b>Special Registration (student teachers, unemployed, retiree or business affiliate)</b>
Registration before 9/10/11	<b>\$275</b>	<b>\$145</b>
Walk-up Registration	<b>\$300</b>	<b>\$170</b>
Extra Guest Meal Tickets (includes all meals: 1 breakfast, 2 lunches, 2 dinners)	<b>\$75</b>	<b>\$40</b>
Extra Guest Meal Ticket for Friday Night Auction Dinner Only	<b>\$20</b>	<b>\$15</b>

**Payment Options (please check one)**

- Check enclosed made payable to CMEA (check number \_\_\_\_\_)
- Pay at Conference
- Purchase Order (PO Number \_\_\_\_\_)
- Other \_\_\_\_\_

**Two ways to register for the conference**

1. Send completed registration form to: Jill Valentine, 5943 E. 132nd Way Thornton, CO 80602
2. Email completed form to: [jill.valentine@adams12.org](mailto:jill.valentine@adams12.org)

## Hotel reservations at the Vail Marriott (\$139 per night):



Please make your hotel reservations by September 1<sup>st</sup> in order to receive the group rate.

Please register for your room one of two ways:

**1. Online at**

[https://resweb.passkey.com/Resweb.do?mode=welcome\\_ei\\_new&eventid=3098106](https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventid=3098106)

(click on this link or copy and paste it into your browser window)

**2. Call the Marriott at 800-266-9432 and tell them you're with CMEA.**

When you make your reservation, they will ask for a credit card number to hold the room. On September 1, 2011, the Marriott will charge your credit card for the total amount of your stay. In order to avoid this charge, you will need to send the Marriott a check (with tax exempt form) for the full amount to be received by the hotel before September 1<sup>st</sup>.

If your credit card is charged on September 1<sup>st</sup>, you will have the option to bring your check (and tax exempt form) with you at check-in and they can refund your credit card. (However, this option is sometimes not real smooth, so I would avoid it if possible)

In order to be tax exempt (\$139 per night), you will need to pay with a school district check and include a tax exempt form. If you pay with a personal credit card or personal check, you will not be tax exempt.

If you register **online**, there is a comment box for "Other information/additional requests" during the process. Put in the box "**I will be sending a check for payment for this reservation before September 1<sup>st</sup>. Please do not charge the credit card on file.**"

If you make your reservation **by phone**, let the salesperson know you will be sending a check for full payment before September 1<sup>st</sup> and to not charge your credit card.

If you make a reservation and then cancel after September 1<sup>st</sup>, you will forfeit your payment (they will charge your credit card).

### **Tentative Schedule**

The conference schedule will be very similar to last year. The conference will begin with registration/check-in from 10AM-11:30AM on Thursday with activities all throughout the day on Thursday and Friday. Saturday morning will include a workshop on “Volunteering at Vail Resorts” if interested.

### **Questions**

For questions about the conference registration, conference schedule, or hotel reservations/payments please contact Dan Sheeks at [dsheeks@cherrycreekschools.org](mailto:dsheeks@cherrycreekschools.org)

For questions about conference payment please contact Jill Valentine at [jill.valentine@adams12.org](mailto:jill.valentine@adams12.org)

### **Your CMEA registration includes:**

All conference events and activities, all meals (1 breakfast, 2 lunches, and 2 dinners), and your unified dues to ACTE, CACTE, and CMEA.